



South West Metropolitan
Junior Cricket Council

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SOUTH WEST METROPOLITAN JUNIOR CRICKET **COUNCIL COACHES AND MANAGERS** **ADMINISTRATION GUIDE**

1. Principles of Compliance

The compliance policy has been prepared with the following principles in mind:

- The purpose of compliance is to ensure that the South West Metropolitan Junior Cricket Council (**SWMJCC**) competitions run smoothly, fairly and with equal opportunity for all, both within and between teams;
- Everyone involved in the running of the SWMJCC competitions (administrators, coaches and managers) is a volunteer who is giving their time for the benefit of the participants playing in the competition;
- Almost everyone involved is attempting to do the right thing and, although people do make mistakes, it is rare to find compliance breaches that are the result of a malicious intent;
- Where mistakes are made, self-reporting and explanation is to be encouraged;
- Enforcement of compliance is required to ensure, as far as possible, that equal opportunity is provided to players within teams and to ensure fairness across all teams in a competition;
- Enforcement is intended to:
 - ensure that all teams are abiding by the rules;
 - educate team officials regarding the correct application of the competition rules; and
 - to penalize teams for persistent offences where warnings and education have previously been given.
- Enforcement is not intended to:
 - make the lives of the volunteers more difficult, complex or bureaucratic than necessary; and
 - penalize teams for matters over which they have little or no control.

2. Rotations policy

The rotations policy incorporated into the Community Junior Cricket Council (**CJCC**) rules are designed to ensure that participants within a team are provided with an equal opportunity to participate in the game. The aim of enforcement of compliance by the SWMJCC is to:

- ensure, as far as possible, that all participants within a team get an equal opportunity to participate; and

- ensure that the competition as a whole is fair, that is, that teams that follow the rotation rules are not disadvantaged in comparison with teams who do not follow the rotation rules.

The rotation rules are to be fully complied with in the SWMJCC competition in all Stage Formats and age groups. The rotation rules apply to all fixtures of the home and away season **excluding** the qualifying T20 CJCC Community Competitions.

Rotations are applied to both bowling and batting.

Rotations do not apply in finals.

Compliance with the rotations policy is required for **all Stages and age groups**.

In summary for both Batting and Bowling:

- a) Players must be rotated every game for the duration of the home and away season;
- b) Batting positions 1 & 2 are treated as one position;
- c) Any player who did not bat /bowl in a game must bat/bowl in the next game they play;
- d) Stage One - all participants must bat / bowl in all positions;
- e) In Stage Two and above, all participants must bat / bowl in a minimum of 5 different positions throughout the season; and
- f) The rotation rules apply between games. In some seasons there will be Byes. However, a bye between games does not absolve a team from rotating participants from the game before the bye to the game after the bye.

(This must be strictly adhered to).

3. Entry of team lists/Matches missing team lists/Playing while unregistered

All team lists are required to be entered in MyCricket by 5 pm Friday before the weekend game. This is to ensure that all participants are registered to play in the SWMJCC competition and are eligible to play in the team for which they have been selected. It may also have implications for insurance should a participant be injured.

Note that, in ALL age groups, playing an unregistered player can also cause the offending team to forfeit the game.

4. Unsubmitted or unconfirmed match results/match results entered late/ Player scores entered late

Results and player scores are to be entered within 48 hours and confirmed within 72 hours of the end of a game (the whole process must be completed no later than midnight Tuesday).

Late entry or confirmation of results or player scores hampers the volunteers who are doing the compliance checks and ensuring that the competitions are run smoothly and fairly. Incomplete or unconfirmed results can compromise the checking process.

A failure to comply with this requirement can attract points penalties for U13 – U17s.

5. My Cricket Reflecting the Game

For all Stages and Competitions MyCricket is to be used for match reporting.

In Stage One Coaches and Managers are strongly encouraged to enter the scores:

- a) Match scores including team scores (runs and wickets) and extras (by type) conceded in each innings are to be entered;
- b) Individual player scores may be entered into MyCricket for this Stage;
- c) Results are determined by runs scored by each team U13-U17 boys and U15 – U18 girl's age groups. Full reporting of a match including full individual player statistics is mandatory. A failure to comply with this requirement can attract points penalties; and
- d) MyCricket cannot handle multiple dismissals for a batsman, when completing the player's batting statistics, "How out" is not required –batting position, total runs scored and total balls faced statistics are required to be completed.

For Stage Two and Stage Three and all other age groups

- a) Full match reporting on MyCricket to be completed no later than 72 hours after the completion of play;
- b) Match scores including team scores (runs and wickets) and extras (by type) conceded in each innings are to be entered;
- c) Individual player scores shall be entered into MyCricket for this age group; and
- d) Results are determined by runs scored by each team as per the Laws of Cricket.

Importantly, MyCricket is to accurately reflect the **actual** conduct of the game – particularly in regards to batting and bowling order, legal balls faced, and overs bowled etc. It is NOT to reflect how teams planned to conduct the game.

6. Breaches of the Playing Rules

Breaches of the playing rules (other than those mentioned above) are virtually impossible to identify using the current MyCricket system. As such, infractions can only be identified by self-reporting from the team that made the error or by their opponent reporting the breach. These matters will be dealt with on a case by case basis by the Executive of SWMJCC.

7. Breaches of Retirement, Overs Bowled and Game Format Rules

All age groups are to comply with the Rules for their age groups.

Breaches of these rules are only detected with difficulty using the current MyCricket system. However, part of the rotation compliance checking process enables gross breaches to be identified and investigated.

8. Penalties for Non-Compliance

Unless the SWMJCC Executive Committee decides otherwise, the following penalties will apply to compliance breaches:

- 1st offence: warning to team (via Club President) with explanation of breach found and advice that further breaches of the same type will result in points penalty;
- 2nd offence: 2-point penalty to the team that committed the breach;
- 3rd offence: 4-point penalty to the team that committed the breach; and
- 4th or subsequent offence: 6-point penalty and further action as determined by the SWMJCC Executive Committee.

9. Process

The process is:

- Compliance will be checked by the Association Compliance Officer(s) (**ACO**) throughout the season;
- Breaches found will be checked against the public MyCricket information including any information contained in the match reports;
- Where a breach appears to have occurred, the details of the breach and 'default' penalty according to section 6 above will be emailed to the President of the offending club and carbon copied to the SWMJCC Executive Committee by the ACO. The offending team will be given 7 days to respond to the ACO providing an explanation for the breach;
- After the 7 days has elapsed, the ACO will be circulating the proposed penalty to the SWMJCC Executive Committee for ratification, together with any explanations received from the team;
- The SWMJCC Executive Committee members will ratify the penalty proposed, or propose an alternative penalty with reasons for the departure from the 'default' penalty, by e-mail to the ACO; and
- Once the penalty is ratified, it will be imposed, the team concerned will be notified by the ACO (cc to the SWMJCC Executive Committee) and team points will be adjusted accordingly.

10. Conflict of Interest

Where the ACO have a conflict of interest because the breach has been made by a team in their own club or a team playing in the same competition, they should seek endorsement of their actions from SWMJCC Executive Committee, prior to a penalty being imposed.

11. Points of Clarification

Two Teams in Same Grade

For the purposes of rule 1.27 (restricting player swaps between teams in the same grade), the SWMJCC competition defines 'grade' as being within an age group. For example, if the SWMJCC had an U14 Purple and U14 Gold division, these would both be regarded as divisions of the U14 Grade.

Playing in two grades

A player can play in more than one grade (age group) provided the player meets the age restrictions for all age groups in which they play. There is no limit to the number of games that can be played in each team, however the rules regarding eligibility for finals rules would need to be met for the player to participate in finals for the relevant team.

12. Checklist for Coaches and Managers

Team Entered (by Friday 5pm)	
JLT Ground check before game (compulsory for insurance reasons)	
Coaches and Umpires meet before start	
Set Up My Cricket Live Score (home team) and set up book (away team) (there can be variations to this	
Scorers and Umpire (coaches in some Stages) sign off on agreed scores at end of match	
Scores must be entered into my Cricket within 48 hours	
Check scores on My Cricket and dispute if necessary	
Scores must be conformed within 72 hours or latest Tuesday night following the weekend of the fixture	
Before and After each game Coaches and Managers to check rotations and participation of all players to make sure equal opportunity is being provided for all (suggestion have an excel spreadsheet set up)	